

SECRET

SAPC 7852
1 OF 1

CMCC Doc. No. 151X5.168A

Copy 1 of 2

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July 6, 1956

Dear George:

Attached is a copy of a change in company policy with respect to "Travel by Employees on Company Business". As evidenced by his signature at the bottom of the attached letter, the local Air Force Contracting Officer has approved the revision.

The revised policy is applicable to all company personnel who travel exclusively on Contract A-101 business. Accordingly, travel costs exclusively benefiting Contract A-101 will be included in "Other Direct Costs" in our vouchers.

Sincerely,

25X1A

Bob

DOCUMENT NO. _____
NO CHANGE IN CLASS. ☒
☐ DECLASSIFIED
CLASS. CHANGED TO: TS S O 2012
NEXT REVIEW DATE: _____
AUTH: HR 70-2
DATE: 15/1/82 REVIEWER: 064540

Enclosures:


Controller's Manual, Policy 1-11.1

Letter dated 1/13/56 re "Accounting Policy"

Enclosure is same as RW Policy No. 1-11.1 dated 1 Jan 56 in RW Controller's Manual. Enclosure to this letter given to Finance per Doug's request. (SAPC 7852) (Enc 1 and 2)

File A-101

SECRET


UNCLASSIFIED		CONFIDENTIAL		SECRET	
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS		INITIALS	DATE	
1			WMD	7/26	
2					
3					
4					
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	

Remarks:

So long as his policy is consistently followed there should be no problem. I recommend our acceptance. Finance should have a copy or the equivalent to permit desk audit application.

0/8

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.		DATE
		7/26/56
CONFIDENTIAL		SECRET

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

Enclosure